“Our School provides a happy, caring and supportive environment. We work together to nurture and develop individuals, encouraging independence for life long learning.” (Vision Statement 2006)

**Request for the Administration of prescribed medication in school (To be agreed with the school *before* medicine will be given)**

**I request that my child ………………………………………. (name) to be given the following medicine by school staff during the school day. The medicine cannot be given before and after school only because\*:**

|  |  |
| --- | --- |
| **Name of medication:** | **Method of administration:** |
| **Dose of medication:** | **Time of administration:** |
| **Duration of treatment:** | **Possible side effects:** |
| **Can the medication be self administered by the pupil**  **YES/NO** | **The school regards 3-a-day antibiotics as Breakfast, Tea and Bedtime doses unless it can be shown that a lunchtime dose is necessary.** |
| **Date:** | **Signature:** |

**AGREED**

**The school will endeavor to administer the medicines noted above at the times agreed.**

**Signed: ……………………………………………………………………**

**Name: ……………………………………………………………………..**

**Date:……………………………………………………………………….**

**Whilst every effort will be made to adhere to the doses and times etc, noted above, the school will not be held responsible should any error occur and that in any case, where doubts or queries arise, no medicine will be administered before satisfactory confirmation is received from parent(s) or guardian. No medicine past its expiry date will be given.**

**Llanrhidian Primary School is the data controller for the personal information you provide on this form.  Your information will be used to ensure your child’s health and medical needs are met whilst in our care.  We will not share your data with any third parties without your explicit consent unless we are required or permitted to do so by law.**

**Llanrhidian Primary School will, at all times keep any data provided to us safe and secure. More information on how the school handles personal data can be found on the school website in the privacy notice and the data protection policy**